

**INTERNAL ASSIGNMENT QUESTIONS**  
**B.B.A. I YEAR**  
**ANNUAL EXAMINATIONS APRIL / MAY - 2021**



**PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION**

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

**OSMANIA UNIVERSITY**

(A University Accredited with A+ by the NAAC - A University with Potential for Excellence,  
Hyderabad – 7 Telangana State

**DIRECTOR**  
**Prof. G.B. Reddy**  
**Hyderabad – 7 , Telangana State**

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION  
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Every student of B.B.A. I year has to write and submit **Two Assignments** for each paper compulsorily. Each assignment carries **15 marks and for two assignments it is 30 marks**. The marks awarded to you will be forwarded to the Controller of Examinations, OU for inclusion in the University Examinations marks. If you fail to submit Internal Assignments before the stipulated date, the internal marks will not be added to University examination marks under any circumstances. The assignments will not be accepted after the stipulated date. **The assignments have to be submitted by the candidates in the same academic year when they pay the examination fee for exams in first instance only.**

You are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **10.07.2021**, and obtain proper submission receipt.

**ASSIGNMENT WITHOUT EXAM FEE RECEIPT WILL NOT BE ACCEPTED**

**Assignments on Printed / Photocopy / Typed papers will not be accepted and will not be valued at any cost. Only hand written Assignments will be accepted and valued.**

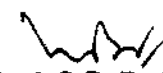
**Methodology for writing the Assignments (Instructions) :**

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days including Sunday for collecting information on the topic of your assignments.  
(10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

**FORMAT**

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **10.07.2021**, at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

  
**Prof. K. Bhaskar**  
Joint Director

  
**Prof. G.B. Reddy**  
Director

**B.A. / B.A.(Maths & Stats) / B.Com. / BBA I YEAR**

**INTERNAL ASSIGNMENT - ANNUAL 2020 - 2021**

**Subject : General English**

**Section – A**

**UNIT – I : Answer the following short questions (each question carries two marks) 5x2=10**

1. How does the narrator describe the night on which he went out for a walk in the poem "The Blue Bouquet" ?
2. Define air stream mechanism.
3. Write the structure of Business Letter.
4. Write the theme of Swami and his friends ?
5. What are the important points to prepare Power Point Presentation ?

**Section – B**

**UNIT – II : Answer the following Questions (each question carries Five marks) 2x5=10**

1. Write the description of the consonant sounds in English.
2. What is the central idea of the poem "The Bird Sanctuary" ?

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INTERNAL ASSIGNMENT QUESTION PAPER - 2020 - 2021

COURSE : B.A. / B.A.(Maths & Stats) / B.Com./ B.B.A. - I YEAR

Paper : 1<sup>st</sup> year Subject : Telugu.

Total Marks: 20

Section - A

UNIT - I : Answer the following short questions (each question carries two marks) 5x2=10

- 1 శ్రీ శ్రీ కవి పరిచయం.
- 2 ముసాఫరులల్ కవి వివరించిన అంశాలేమిటి?
- 3 గాలివాన కథా సారాంశవల రాయండి.
- 4 నమ్మకంననే వేల కథా సేవకథన తెల్పండి.
- 5 ప్రజలమనవి నవలల్ కంఠరథం పాత్రచిత్రణను విశ్లేషించండి.

Section - B

UNIT - II : Answer the following Questions (each question carries Five marks) 2x5=10

- 1 గంగా - కంతమల కథను తెల్పండి
- 2 హందీ చక్రవాకాల వృత్తాంతాన్ని సవరణంన తెల్పండి

Name of the Faculty : Dr. M. Devaraj

Dept. Telugu

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INTERNAL ASSIGNMENT QUESTION PAPER - 2020 - 2021

COURSE : B.A. / B.A.(Maths & Stats) / B.Com./ B.B.A. - I YEAR

Paper: 1st year Subject: SANSKRIT

Total Marks: 20

Section - A

UNIT - I : Answer the following short questions (each question carries two marks) 5x2=10

1. मुकरय वक्रोकरय लोपर्यं निरुत।  
"स मृज्मये वीरहिरण्यपत्वाहात्रि निद्यायाव्यमवर्धशीतः।
2. श्रुतप्रकाशं यथासा प्रकाशाः प्रत्युज्जगामातिथिमातिथ्यथः।
3. सख्यद्वयं ज्ञारण्यत।" सर्वस्य श्रुतमाणः ज्ञापृतीडति वेतवस्ये
4. "अदिसा परमोष्यमः" इत्यस्य पाठ्यांशस्य वैशेष्यं प्रतिपादय।
5. द्रुयोः श्रावणयोः सर्वासु विश्विष्यु र्पाणि निरुत।  
1) पितृ 2) मय्य  
द्रुयोः सख्यिकार्यं कुरुत। 1) वाणीशः 2) मृवांशः

Section - B

UNIT - II : Answer the following Questions (each question carries Five marks) 2x5=10

1. श्रावणागति पाठ्यस्य आशांशं निरुत।
2. सपरिवारः चित्रवरीवः कथं पाशाकस्यात् मुक्तिं प्राप्नोत।  
विवृणुत।

Name of the Faculty : R. varalakshmi

Dept. SANSKRIT

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INTERNAL ASSIGNMENT QUESTION PAPER - 2020 - 2021

COURSE : B.A. / B.A.(Maths & Stats) / B.Com./ B.B.A. - I YEAR

Paper : I Subject : हिन्दी (Hindi)

Total Marks: 20

Section - A

UNIT - I : Answer the following short questions (each question carries two marks) 5x2=10

- 1 साहित्य किये कहते हैं ?
- 2 'मित्रता' पाठ संक्षिप्त रूप में सारांश लिखिए।
- 3 'हल्क' चरित्र चित्रण कीजिए।
- 4 'विन्दा' पाठ में विन्दा का चरित्र चित्रण कीजिए।
- 5 'भारत एक है' पाठ का संक्षिप्त रूप में सारांश लिखिए।

Section - B

UNIT - II : Answer the following Questions (each question carries Five marks) 2x5=10

- 1 'कारक' (Case) परिभाषा लिखकर, कारक, विभक्ति और कर्तव्य कीजिए।
2. संस्कृति और साहित्य का परस्पर संबंध पर सारांश लिखिए।

Name of the Faculty : Dr. Samar Kumar G.

Dept. Hindi (हिन्दी)

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INTERNAL ASSIGNMENT QUESTION PAPER - 2020 - 2021

COURSE : B.A /B.A (Maths & Stats) / B.Com./ B.B.A - I YEAR

Paper :-----<sup>1<sup>st</sup></sup> year----- Subject :----- U.P.D.U.-----

Total Marks:20

حصہ الف

5x2=10

1: حسب ذیل سوالات کے مختصر جواب دیجیے (ہر سوال کے لیے 2 نشانات مختص کیے گئے ہیں)

1- نظم ”اے شریف انسانو“ کا خلاصہ تحریر کیجیے۔

2- نظم ”مستقبل“ کی خصوصیات بیان کیجیے۔

3- اردو کے پہلے صاحب دیوان شاعر محمد قلی قطب شاہ کے متعلق اپنی معلومات قلم بند کیجیے۔

4- علامہ اقبال کے حالات اندگی بیان کرتے ہوئے نظم فنون لطیفہ پر نوٹ لکھیے۔

5- نظم ”توحید“ کے ذریعے شاعر کیا پیغام دینا چاہتا ہے۔

حصہ ب

2x5=10

11: حسب ذیل سوالات کے تفصیلی جواب لکھیے (ہر سوال کے لیے 10 نشانات مختص کیے گئے ہیں)

1- سبق ”چند منتخب حکایات“ میں سے اپنی پسندیدہ حکایات کا تفصیلی جائزہ لیجیے۔

2- مرزا غالب کے حالات زندگی پر نوٹ لکھتے ہوئے ان کے اخلاق و آداب پر روشنی ڈالیے۔

☆☆☆☆☆☆☆☆

①

B.A I<sup>st</sup> YEAR

## ASSIGNMENT PAPER

I Translate the following verses with reference and Explain

① فمن يعمل مثقال ذرة خيرا يره -

② لقد خلقنا الانسان في احسن تقويم -

③ ورفعنا لك ذكركى -

④ واتا بنعمة ربكى فحدثا -

⑤ ليلة القدر خير من ألف شهر -

II Translate the following sentences in any language (Urdu or English)

① الكتاب جديد ② البيت قد تم

③ المعلم ذهب الى البيت ④ سيارة كبيرة

⑤ رسول الله ⑥ يفتح محمود الباب

⑦ القلم الحمر ⑧ كتاب الطالب

⑨ القرآن كتاب الله ⑩ الوقت ثمين



(2)

Answer the following questions:

① أين المدرسة؟

② أيُّ قلمٍ تَمِينُ؟

③ ما هذا؟

④ ما ذلك؟

⑤ متى امتحانك؟

⑥ أين الأستاذ؟

⑦ من أين أنت؟

⑧ هل عندك سيارة؟

⑨ كم بقرة في الحقل؟

⑩ من هذا الرجل و من ذلك الرجل؟

IV

Write ten sentences in Arabic on the following topics:

① كليتي ② عظمة الوالدين

③ أهمية اللغة العربية

V

Write the opposites words

① ولد ② حار ③ أبيض ④ طويل ⑤ عالم  
⑥ جديد ⑦ فقير ⑧ فوق ⑨ كبير ⑩ مفتوح

**B.B.A. I YEAR**  
**INTERNAL ASSIGNMENT - ANNUAL 2020 - 2021**  
**PAPER I : PRINCIPLES OF MANAGEMENT**

**ASSIGNMENT - I**

**Answer all the questions (each question carries 5 Marks)**

**3 x 5 = 15**

- 1) Explain the role of a manager in an organization
- 2) What are various styles of management ?
- 3) Discuss the contribution of Hendry Fayol and his principles of management.

**ASSIGNMENT – II**

**Answer all the questions (each question carries 5 Marks)**

**3 x 5 = 15**

- 1) Explain Maslow's hierarchy of needs with suitable examples.
- 2) What are the various stages in the decision making process ?
- 3) How is leadership different from management ? Discuss.

# BBA I YEAR

## INTERNAL ASSIGNMENT - ANNUAL 2020 – 2021

### PAPER - II: BUSINESS MATHEMATICS AND STATISTICS

#### ASSIGNMENT - I

Answer the following Questions (each question carries 5 Marks)

3 x 5 = 15

- 4) Obtain the roots of following quadratic equations  $(X^2 - 5X + 6)$   $(X^2 + 8X - 9)$
- 5) Explain transpose of a matrix with an example.
- 6) Find the maximum value of following function  $X^3 - 3X^2 + 2X + 1$ .

#### ASSIGNMENT – II

Answer all the questions (each question carries 5 Marks)

3 x 5 = 15

- 4) Given the following for a random sample of 50 employees of a company.

Age to mens	: 20-29	30-39	40-49	50-59	60-69
No. of Employees	: 5	12	13	8	12

Calculate the Mean, Median and for the above data

- 5) Define Correlation Coefficient and Regression Coefficients and then relationship.
- 6) Explain Baye's Theorem.

# **BBA I YEAR**

**INTERNAL ASSIGNMENT - ANNUAL 2020 - 2021**

**PAPER III : BUSINESS ECONOMICS**

## **ASSIGNMENT - I**

**Answer the following Questions (each question carries 5 Marks)**

**3 x 5 = 15**

1. What are the basic concepts of Business Economics ?
2. Write the Law of marginal utility.
3. Discuss the managerial uses of elasticity of demand concept.

## **ASSIGNMENT – II**

**Answer the following Questions (each question carries 5 Marks)**

**3 x 5 = 15**

- 1) What are the determinants of production theory ?
- 2) Define Market ? Explain Types of market structures.
- 3) Write the measurement methods of National income.

# **BBA I YEAR**

**INTERNAL ASSIGNMENT - ANNUAL 2020 - 2021**

**PAPER - IV: FINANCIAL ACCOUNTING**

## **ASSIGNMENT - I**

**Answer the following Questions (each question carries 5 Marks)**

**3 x 5 = 15**

1. Explain the Accounting concepts.
2. Explain the subsidiary books
3. Describe the types of errors in Trial Balance.

## **ASSIGNMENT – II**

**Answer the following Questions (each question carries 5 Marks)**

**3 x 5 = 15**

- 1) Differentiate between capital and revenue expenditure.
- 2) Describe the types of companies.
- 3) Define depreciation. Describe the need for providing depreciation.